

Personalized Learning

LAPTOP
NEWS

Final Day to Hand in Laptops & iPads:

Gr. 4-8 June 24, 1:00 pm

Gr. 9 June 26, 1:00pm

It is hard to believe that there are only 2 full weeks of school left. In order to do inventory and organize student laptops & iPads, all devices will need to be backed up and placed in their cart on their specified day.

The following must be completed before equipment is handed in:

1. Students must save all of their files. All laptops/iPads will be wiped clean over the summer, erasing all content on them. Please ensure that

this is completed by the weekend of June 21. There will not be time to backup files the morning of June 24.

2. Laptops must be properly cleaned before handing them in. This includes the keyboard, screen and the exterior of the case. CSS will provide the cleaning supplies. Any laptop/iPad not cleaned will be charged a \$20 service fee.

3. All equipment must be handed in with iPads and laptops. Families will be charged a fee for missing equipment: iPad smart case (\$55), iPad charger (\$19), iPad cable (\$21), laptop charger (\$89).

4. Homeroom teachers need to be made aware of all damages/potential repairs.

Homeroom teachers will be confirming and documenting each of these procedures.

We are unable to sell student laptops to families not returning to CSS in the fall (including Grade 9 students). These computers will be re-purposed the following year.

Please contact me if you have any questions.

Regards,
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